



VIRGIN ISLANDS
WATER
AND **POWER**
AUTHORITY

P.O. BOX 1450
ST. THOMAS, USVI
U.S. VIRGIN ISLANDS 00804-1450
TELEPHONE: (340) 774-3552
FAX: (340) 774-3422

PROPOSAL NOTICE

The Virgin Islands Water and Power Authority is soliciting proposals for the following:

PR-17-25 Liquid Propane Gas (LPG) RFP

Documents pertaining to the proposal will be emailed. If interested in receiving a proposal package please email Nicole Aubain or Joselyn Joseph at contractservices@viwapa.vi Telephone number: (340) 774-3552, extension 2038 or 2109.

The Authority shall hold a **Pre-Bid Meeting** on **Wednesday, April 23, 2025**, beginning at **1:00 P.M., AST.**

Offerors interested in participating in the Pre-bid meeting please join the meeting using the following link:

Microsoft Teams
Meeting ID: 298 239 135 571 5
Passcode: Zm9M6F9u
Dial in by phone 929 229 5275
Phone conference ID: 513 565 230#

A site visit will take place on **Thursday, April 24, 2025, at 9:00am AST**, on St. Thomas, U.S. Virgin Islands.

A site visit will take place on St. Croix, U.S. Virgin Islands on **Friday, April 25, 2025, at 9:00 a.m. AST.**

Please note that the last day for submitting any questions to this proposal is Friday, May 9, 2025, at 3:00 p.m., AST. Responses to questions submitted in accordance with this request for proposal shall be transmitted to offerors no later than **Wednesday, May 14, 2025, at 4:00 p.m., AST.**

A complete copy of the proposal must be submitted electronically in PDF format on or before, **Wednesday, May 21, 2025, at 10:00 a.m., AST.**

In accordance with Section 3.13 of this Request for Proposals (RFP), the Bidder acknowledges that any information provided in its proposal may be subject to public disclosure pursuant to applicable law. If the Bidder believes any information in its proposal is confidential or constitutes trade secrets, the Bidder must clearly identify such information by marking it "CONFIDENTIAL" in bold, capitalized letters at the top of each page or section containing such information. The Bidder shall include a written justification for each marked item, specifying why the information should be protected from disclosure.

Failure to properly mark and justify confidential information in accordance with Section 3.13 may result in the disclosure of the information without further notice to the Bidder. The Authority reserves the right to make its own determination regarding whether any information is confidential under applicable law, even if marked as such by the Bidder.

The Virgin Islands Water and Power Authority reserves the right to accept or reject any or all proposals.